

OFFICIAL MINUTES  
UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES

July 7, 1988



## MINUTES

### UNIVERSITY OF SOUTHERN INDIANA BOARD OF TRUSTEES

July 7, 1988

The University of Southern Indiana Board of Trustees met in annual and regular sessions on Thursday, July 7, 1988, in the University Center. Present were Trustees Robert Boyer, William Brooks, Jr., Percy Clark, Jr., Robert Fair, J. Patrick Leahy, Joseph O'Daniel, John Pruis, Carole Rust, and George Weathersby. Also attending were President David Rice; Vice Presidents Donald Bennett, Robert Reid, Sherrienne Standley, and Byron Wright; and Faculty Council Chairman Rebecca Englert.

There being a quorum present, Mr. Fair called the regular session to order at 11:40.

#### SECTION I - GENERAL AND ACADEMIC MATTERS

##### A. ANNUAL MEETING OF THE BOARD, 1988-89

The annual meeting of the USI Board of Trustees was held preceding the regular session. The minutes of the annual meeting are appended.

##### B. APPROVAL OF MINUTES OF MAY 13, 1988, MEETING

On a motion by Dr. Weathersby, seconded by Mrs. Rust, the minutes of the May 13, 1988, meeting were approved.

##### C. ESTABLISHMENT OF NEXT MEETING DATE, TIME, LOCATION

A joint meeting of the Finance Committee and Long-Range Planning Committee was set for Thursday, August 4, 1988, at the University of Southern Indiana.

The next regular meeting of the Board of Trustees was set for Thursday, September 1, 1988, at 1:00 p.m., at the University of Southern Indiana. A joint committee meeting at 10:00 a.m., will precede the Board meeting September 1.

##### D. PRESIDENT'S REPORT

Dr. Rice asked the Board members to review the schedule of proposed meeting dates for the upcoming year.

Dr. Rice reported that the University organized into schools on July 1. He added that deans have been appointed to each school and two of them, Dr. Glenn Pitman, Dean of the School of Business, and Dr. C. Thomas Pickering, Dean of the School of Education and Human Services, will meet with Trustees following the meeting.

Dr. Rice informed the Trustees that the State Board of Nursing recently approved the University's nursing program.

Dr. Rice reported that the State Budget Committee had visited USI and had the opportunity to see the investments the state has and is making in the University.

Dr. Rice noted that the participation in the faculty and staff fee waiver program has doubled the last year giving evidence of their interest in computer applications.

Dr. Rice informed the Board that sabbatical reports of the faculty on leave during 1987-88 will be given at a later Board meeting this fall.

E. REPORT OF JOINT MEETING OF FINANCE COMMITTEE AND LONG-RANGE PLANNING COMMITTEE

The Finance Committee and Long-Range Planning Committee met preceding the regular meeting. Discussion centered on the operating budget and ten-year capital plan of the University.

F. APPROVAL OF RESOLUTION TO ACCEPT FORMER NEW HARMONY-HARMONY TOWNSHIP SCHOOL

On a motion by Mr. O'Daniel, seconded by Dr. Weathersby, the following resolution to accept the conveyance of the former New Harmony-Harmony Township school building and land was approved.

WHEREAS, the Trustees of the New Harmony School Board wish to transfer certain real estate owned by the Trustees of the New Harmony School Board, located in New Harmony, Indiana, to the University of Southern Indiana to enable the University of Southern Indiana to remove the existing former school building, conduct an archaeological dig and construct a park-recreational area at the site of the former school; and

WHEREAS, the legal description of said property in Posey County in the State of Indiana, to wit:

Beginning at the Southeast corner of Church and West Streets in the Town of New Harmony; thence East, along and upon the south line of Church Street to the West line of an alley; thence South, along and upon the West line of said alley, to the North line of Tavern Street; thence West, along and upon the North line of Tavern Street, to the Northeast intersection of West and Tavern Street; thence North, along and upon the East line of West Street to the place of beginning; and

WHEREAS, Indiana Code 20-12-4-1 grants to the University trustees the power to enter into agreements to acquire land and personal property by gift for the maintenance, use or benefit of the University of Southern Indiana, or to be administered for other public, charitable purposes, for the benefit of or use of students.

NOW, THEREFORE, BE IT RESOLVED that the University of Southern Indiana Board of Trustees agrees to accept the transfer of these properties, in fee simple, as a gift; and

FURTHER RESOLVED that the President of the University is authorized to enter into an agreement with the Trustees of the New Harmony School Board for the transfer of these properties.

G. DISCUSSION OF UNIVERSITY AIDS POLICY

At a previous Board of Trustees meeting, several members expressed an interest in the University's developing an AIDS policy statement. An AIDS committee, composed of students, faculty, and staff, completed the final draft of a proposed policy and procedures statement, Exhibit I-A.

Mrs. Standley reported that the importance of an educational program was the primary concern in developing the AIDS policy statement. She added that throughout the coming year, students, faculty, and staff will be educated about AIDS. She asked for comments and suggestions from the Board before the policy is forwarded to legal counsel for review. She added that the policy would be brought to the Board for its approval at the next regular meeting in September.

H. APPROVAL OF CHANGES IN CONTINUED ENROLLMENT REQUIREMENTS

The Student Academic Affairs Committee has recommended modifications in the requirements for continued enrollment for undergraduate students. The recommended new standards of progress are as follows:

Hours Attempted	Minimum Grade Point Average
0 - 31	1.6
32 - 62	1.8
63 - 124	2.0

As part of the University's overall concern for retention, these new standards provide for earlier identification of at-risk students. Opportunities for intervention with academic counseling are strengthened. The revised standards reduce the number of categories, increase the minimum G.P.A. required for good standing, and establish a strict probationary status for those who do not meet the standards of progress.

The changes have been approved by the Faculty Council and are endorsed by the Administrative Council. The effective date for the revised policy is Fall, 1989.

On a motion by Dr. Pruis, seconded by Dr. Weathersby, the changes in requirements for continued enrollment was approved.

I. OTHER BUSINESS

Mr. Fair suggested that deans from the five schools have an opportunity to report on developments in their schools at a Board meeting sometime next spring, possibly in March.

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF LEGISLATIVE CAPITAL REQUEST, 1989-91

The 1989-91 biennial legislative capital request, to be submitted to the Indiana Commission for Higher Education and the State Budget Agency on August 1, 1988, is presented in Exhibit II-A.

By consensus, it was agreed to delay action on this capital request until the Long-Range Planning Committee could further review and revise the documents.

The Long-Range Planning Committee was authorized to approve the legislative capital request on behalf of the Board of Trustees and report its actions at the next scheduled meeting of the Board of Trustees.

On a motion by Dr. Pruis, seconded by Mrs. Rust, this authorization to approve the legislative capital request was approved.

B. REVIEW OF LEGISLATIVE OPERATING APPROPRIATION REQUEST, 1989-91

The 1989-91 biennial legislative operating appropriation request for operating expenditures and fee replacement is to be submitted to the Indiana Commission for Higher Education on September 1, 1988. The report of the request will be brought to the Board for its approval at the next regular meeting on September 1.

C. REPORT OF CLASSROOM BUILDING COMMITTEE

Mr. Brooks reported that the Board of Trustees Classroom Building Committee attended the bid opening on May 19, 1988, and met immediately after to accept the following base bids and alternates. He reviewed the base bids and alternates and observed that the project was moving ahead rapidly.

	Base Bid	Alternate No. 2	Alternate No.3	Alternate No. 4	Total
<u>General Construction</u>					
Peyronnin Construction Co., Inc. Evansville, Indiana	\$3,688,000	\$264,300	\$ 2,100	N.A.	\$3,954,400
<u>Mechanical Construction</u>					
Peyronnin Construction Co., Inc. Evansville, Indiana	1,283,000	60,500	N.A.	N.A.	1,343,500

Electrical Construction

Mel-Kay Electric Co, Inc. Evansville, Indiana	659,250	3,600	N.A.	134,000	796,850
TOTALS	\$5,630,250	\$328,400	\$ 2,100	\$134,000	\$6,094,750

D. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

On a motion by Mrs. Rust, seconded by Dr. Weathersby, the following Budget Appropriations, Adjustments, and Transfers were approved.

Appropriation of Funds

From: Unappropriated General Funds

To: 1-15000 Physical Plant  
Capital Outlay \$40,000

From: Unappropriated Athletic Funds

To: 3-30600 Athletics  
Supplies and Expenses \$ 1,319  
Capital Outlay \$10,500

From: Unappropriated Restricted Funds

To: 4-45914 Images of Indiana  
Supplies and Expenses \$ 768

To: 4-45921 Vocational Tech Equipment  
Capital Outlay \$ 1,259

To: 4-45933 Small Business Administration  
Supplies and Expenses \$ 3,200

To: 4-45936 Reopening The Closed American Mind  
Personal Services \$ 125  
Supplies and Expenses \$ 7,188

To: 4-45937 Religion & Higher Education  
Personal Services \$ 4,383  
Supplies and Expenses \$75,951

To: 4-45938 Faculty Research: Professor Pitzer  
Personal Services \$ 450  
Supplies and Expenses \$ 620

To: 4-45939 Faculty Research: Professor McNaughton  
Supplies and Expenses \$ 695

To: 4-45940	Faculty Research: Professor Shaw	
	Personal Services	\$ 3,900
	Supplies and Expenses	\$ 1,100
To: 4-45941	Faculty Research: Professor Choe	
	Personal Services	\$ 960
	Supplies and Expenses	\$ 775
To: 4-45942	Desk Top Publishing	
	Personal Services	\$ 1,170
	Supplies and Expenses	\$ 5,800
	Capital Outlay	\$ 2,000
To: 4-45943	Research: Professor Marr	
	Supplies and Expenses	\$ 603

Transfer and Appropriation of Funds

From: 6-64100	Academic Building Facilities	
To: 6-60100	Special Projects Fund	
	Capital Outlay	\$88,000

Purpose: To transfer funds required to replace the roofs on the Science Center and the Power Plant Buildings.

E. APPROVAL OF EMPLOYEE BENEFITS: FEE WAIVER POLICIES

During a past meeting of the Board of Trustees, a suggestion was made to review all fee waiver policies which benefit employees and attempt to give equity to the programs. After receiving recommendations from the Faculty Benefits Committee and others, the following proposals were developed.

On a motion by Dr. Weathersby, seconded by Dr. Pruis, the following fee waiver policies, effective July 18, 1988, were approved.

Dependent Children of Employees - Fee Waiver Policy

A waiver of one-half student fees for a maximum of 124 attempted semester credit hours will be granted to students who are dependent children of full-time employees and are pursuing a baccalaureate or associate degree.

Spouses of Employees - Fee Waiver Policy

A waiver of one-half student fees for a maximum of 124 attempted semester credit hours will be granted to students who are spouses of full-time employees and are pursuing a baccalaureate or associate degree.

### Employees - Fee Waiver Policy

A waiver of full fees will be granted for a maximum of 124 attempted semester credit hours for full-time employees who are pursuing a baccalaureate or associate degree. This waiver shall apply to not more than six (6) semester credit hours per academic year and three (3) semester credit hours during the summer sessions.

#### F. APPROVAL OF ENERGY MANAGEMENT SYSTEM

This request is for authorization for President Rice to seek approval of the Indiana Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana to spend \$432,000 to install a microcomputer-based energy management system and to convert the present fire alarm system to a microcomputer-based monitoring system.

This system will replace the original control center and monitor heating, ventilating, and air conditioning, as well as control exterior lighting. The system will be programmed to perform various functions such as energy load shedding, chiller and boiler optimization run scheduling, and energy data charting.

The Classroom Building was designed to be controlled by a micro-computer system and the selection of the control system for the classroom building must be compatible with the campus system. The original campus control center has become obsolete and repair parts are difficult to obtain, leaving much of the campus not controlled by the present system. This results in energy loss and extra manpower needed to monitor buildings physically.

The system will be funded by energy cost savings over ten years, from general repair and rehabilitation funds and from academic facilities funds.

On a motion by Dr. Weathersby, seconded by Dr. Pruis, this request for authorization to fund an energy management system was approved.

#### G. APPROVAL OF REQUEST FOR FUNDING TO IMPROVE WATER SERVICE

This request is for authorization for President Rice to seek approval of the Indiana Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana to spend \$126,000 from Academic Building Facilities fund reserves to install a secondary water feed and upgrade the metering system.

The existing water service is inadequate to provide the necessary gallons per minute for fire safety as determined by the University's insurance carrier. The existing service does not meet the code requirements for the fire sprinkler system to be installed in the classroom building under construction. The present water meter needs to be replaced to eliminate the need to by-pass the meter manually to effect greater water pressure in case of a fire. The insurance carrier



presently has rated the campus more favorably than the water system merits in anticipation of a solution to the problem.

On a motion by Dr. Pruis, seconded by Dr. Weathersby, this request for funding to improve water service was approved.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTION

On a motion by Mr. O'Daniel, seconded by Mrs. Rust, the following personnel action was approved.

Appointment to Emeritus Status

Dr. Harlan C. Van Over will retire at the end of the first summer session. It is recommended that he be retired officially effective with the date shown below and that the appropriate emeritus title, as indicated, be conferred:

Harlan C. Van Over; Professor Emeritus of Business; 13 years at USI; effective July 15, 1988.

There being no further business, the meeting was adjourned at 12:15 p.m.

Respectfully submitted,



---

Carole D. Rust, Secretary

Final Draft

## CAMPUS POLICY ON AIDS

### THE UNIVERSITY OF SOUTHERN INDIANA

The Acquired Immunodeficiency Syndrome (AIDS) is a fatal disease; at the present time no cure exists for AIDS. The University of Southern Indiana recognizing the potential need to address the issue of the status of a USI student or employee diagnosed with AIDS, AIDS-related infections, or HIV positive antibody test, has developed the following policy and procedures:

#### Policy

1. The University of Southern Indiana will not restrict the access to campus facilities for persons with AIDS, HIV-related infections, or positive HIV antibody tests unless a medically-based judgment in an individual case establishes that exclusion or restriction is necessary to the welfare of the infected individual or the welfare of other members of the university community.
2. Students and employees with AIDS, HIV-related infections, or positive HIV antibody tests will be given assistance consistent with other illnesses in obtaining appropriate medical care, education and accommodations.
3. The University will expect that persons who know, or have reasonable basis for believing, that they are infected by Human Immunodeficiency Virus to have a moral and legal responsibility through personal hygiene and behavior to demonstrate concern for fellow students and employees who need assurance of their health and well-being in learning, working, and living environments.
4. The University will fund and conduct an on-going educational program designed to provide students and employees basic information about AIDS.
5. The University will widely publicize and carefully observe safety guidelines established by the U.S. Public Health Service for the handling of blood and other body fluids and secretions, in all health care facilities maintained on the campus and in other institutional contexts in which such fluids and secretions may be encountered (e.g., teaching and experimental laboratories).

#### Procedures

1. The University of Southern Indiana shall establish a coordinating committee to plan a comprehensive educational program and to develop administrative procedures that address campus issues related to the AIDS virus. The committee shall be broadly representative of the campus community in order to be able to address the medical, personal, administrative, and legal issues associated with the disease.
2. The campus coordinating committee shall develop and implement a comprehensive AIDS education program for students and employees. The implementation of the program will be based on current medical evidence. The booklet AIDS on the College Campus: American College Health Association Special Report is a primary reference on information regarding AIDS on college and university campuses. Copies are available in the USI Health Services Office.

3. The Case Manager approach will be utilized when a case of AIDS is detected on campus. The Director of the Health Services shall be the Case Manager. That officer (with the written permission of the person with AIDS, HIV-related infections, or with a positive HIV antibody test) may consult a few key campus officials in order to provide for the needs of that person while he/she is attending classes or is employed at the University of Southern Indiana. A key part of the Case Manager's role will be the consistent handling of questions that arise concerning the risks caused or experienced by a person with AIDS, HIV-related infections, or a positive HIV antibody test. The confidentiality of medical information shall be respected. The Director of the Health Services shall not disclose any such information without the written consent of the infected person.
4. The official University spokesperson on AIDS shall be the Vice President for University Relations.
5. All faculty and administrators responsible for activities where exposure to the AIDS virus may occur due to the handling of blood and body fluids will develop, implement and enforce written procedures to safeguard against infection. These procedures shall be in accordance with the safety guidelines proposed by the Public Health Services for the handling of blood and body fluids of persons with AIDS, HIV-related, or HIV positive antibody tests. (Copies of the PHS guidelines will be available in Health Services.)
6. The University AIDS coordinating committee shall review appropriate departmental protocol (Health Services, Health Professions, Custodial Services, and so forth) to ensure that procedures are consistent with the Public Health Services Guidelines.
7. Programs should not be implemented to require screening of students or employees for AIDS, HIV-related infections, or a positive HIV antibody test. Consideration of the existence of AIDS virus will not be part of the admission decision for prospective students. However, students in health-related academic programs will be required to adhere to policies of clinical affiliates.
8. Employees and students concerned about the presence of a person with the AIDS virus should be directed to the Director of Health Services to help allay fears. The Health Services Director may make referrals to appropriate community agencies for those persons with continuing fears or concerns about the disease. It should be understood that refusal to work with a person with the AIDS virus does not excuse an employee from fulfilling assigned responsibilities.
9. The USI AIDS coordinating committee will establish communication links with county and state health agencies (AIDS Resource Group, Public Health Department, area hospitals, and so forth) to obtain current medical and referral information.
10. A review of the comprehensive educational program and the USI Campus Policy on AIDS will be done by April 30, 1989 by the campus AIDS Coordinating Committee. A written summary of activities during the 1988-89 academic year will be submitted to the Administrative Council by May 31, 1989.

UNIVERSITY OF SOUTHERN INDIANA

CAPITAL IMPROVEMENT

BUDGET REQUEST

1989-91

Submitted to the  
Commission for Higher Education  
and the  
State Budget Agency  
State of Indiana

August 1, 1988

UNIVERSITY OF SOUTHERN INDIANA  
 SCHEDULE A  
 SUMMARY OF CAPITAL BUDGET REQUEST FOR 1989-91

Capital Budget Item -----	Number -----	Institutional Priority Ranking	Total Budget Request -----	Funding Source	
				State Cost -----	Non-State Cost -----
I. General R & R					
Seven (7) Projects			\$390,000	\$390,000	
II. Major R & R					
Tele-communications System	G-0-89-2-03	2	\$800,000		\$800,000
III. New Construction					
Student Cultural Life Center	G-0-89-1-01	3	\$1,500,000		\$1,500,000
Parking Lot "E" Construction	G-0-89-1-02	1	\$250,000	\$250,000	
IV. Acquisitions					
None					
V. Major Equipment					
Information Technology Enrichment Cluster			\$260,000	\$260,000	
Gas Chromatograph/Mass Spectrophotometer and Data Station			\$110,000	\$110,000	
VI. Other					
None					
VII. GRAND TOTAL			<u>\$3,310,000</u>	<u>\$1,010,000</u>	<u>\$2,300,000</u>

UNIVERSITY OF SOUTHERN INDIANA  
 SCHEDULE B  
 CAPITAL IMPROVEMENT PROJECT REPORT - 1989-91

Project Title	Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gifts/ Grants	Lease/ Purchase	Other Funds
PART I: PROJECTS COMPLETED DURING 1987-89 BIENNIUM								
I. General R & R								
Three (3) Repair and Rehabilitation Projects			\$131,000	\$131,000				
Secondary Electrical Feedline			\$109,000					\$109,000
PART II: PROJECTS IN PROGRESS AT BEGINNING OF 1989-91 BIENNIUM								
I. New Construction								
Classroom Building and Renovation of Existing Space to Four Science Laboratories	G-0-87-1-01-P	68,600	\$7,800,000		\$7,800,000			
PART III: PREVIOUSLY AUTHORIZED PROJECTS YET TO BE SUBMITTED FOR APPROVAL								
I. General R & R								
Repair and Rehabilitation Projects					\$76,811			
II. Major R & R								
University Center Renovation	G-0-87-2-02	2,500	\$150,000					\$150,000

UNIVERSITY OF SOUTHERN INDIANA  
SCHEDULE C  
TEN YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)

	Near Term 1989-91			Medium Term 1991-95			Long Term 1995-1999		
	Projected State Amount	Funding Other Source	Space Change A.S.F.	Projected State Amount	Funding Other Source	Space Change A.S.F.	Projected State Amount	Funding Other Source	Space Change A.S.F.
I. Major R & R									
1. Tele-Communications System		\$800,000	N.A.						
2. Computer Center Relocation				\$250,000		6,000			
II. New Construction									
1. Student Cultural Life Center		\$1,500,000	8,000						
2. Parking Lot "E" Construction	\$250,000		N.A.						
3. Health Professions Building				\$12,150,000	\$350,000	63,500			
4. Chiller & Boiler Plant Addition				\$1,000,000		N.A.			
5. Entrance Road				\$2,000,000		N.A.			
6. University Center Addition					\$3,000,000	18,000			
7. Performing Arts Building							\$3,800,000		28,850
8. Parking Lot "D" Expansion							\$180,000		N.A.
III. Terminate									
1. University Theatre (Off Campus)									(5,200)
TOTAL	\$250,000	\$2,300,000	8,000	\$15,400,000	\$3,350,000	87,500	\$3,980,000	\$0	23,650



UNIVERSITY OF SOUTHERN INDIANA  
 SCHEDULE D  
 TEN-YEAR CAPITAL IMPROVEMENT PLAN (LAND)

Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gifts/ Grants	Lease/ Purchase	Other Funds
----------------------------	--------------------------	--------------------------	------------------------	----------------------	------------------	--------------------	----------------

- I. Acquisition
  - None
- II. Lease
  - None
- III. Terminate
  - None

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE E

DISPOSITION OF 1987-89 PLANNED PROJECTS APPEARING IN THE 1987-89 TEN YEAR CAPITAL PLAN

1987-89 PROJECTS	Project State Amount	Other Funding	Space Change	Disposition
I. Major R & R				
University Center Renovation G-0-87-2-02		150,000	0	Not yet started
II. Buildings				
Classroom Building and Renovation of Existing Space to Four Science Laboratories G-0-87-1-01-P	\$7,800,000		68,600 GSF	Under Construction June, 1988

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE F

EXPECTED UTILIZATION OF 1989-91  
GENERAL REPAIR AND REHABILITATION FUNDING

	Expected Biennial Expenditure	Explanation of Multi-Biennium Projects
	-----	-----
A. Interior Renovation	\$160,000	N.A.
B. Exterior Renovation	\$100,000	N.A.
C. Infrastructure Improvements	\$120,000	N.A.
D. Terminations	\$10,000	N.A.
	-----	-----
TOTAL REQUESTED	<u>\$390,000</u>	<u>N.A.</u>

MINUTES

UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES

1988-89 ANNUAL MEETING OF THE BOARD

July 7, 1988

The University of Southern Indiana Board of Trustees met in annual and regular sessions on Thursday, July 7, 1988, in the University Center. Present were Trustees Robert Boyer, William Brooks, Jr., Percy Clark, Jr., Robert Fair, J. Patrick Leahy, Joseph O'Daniel, John Pruis, Carole Rust, and George Weathersby. Also attending were President David Rice; Vice Presidents Donald Bennett, Robert Reid, Sherrienne Standley, and Byron Wright; and Faculty Council Chairman Rebecca Englert.

There being a quorum present, Mr. Fair called the meeting to order at 11:35 a.m.

With all members of the Board present, Mrs. Rust, Secretary of the Board, read the notice of the annual meeting.

On a motion by Dr. Weathersby, seconded by Mr. Boyer, the minutes of the 1987-88 annual meeting were approved.

Dr. Pruis reported that the nominating committee, on which he, Mrs. Rust, and Mr. Boyer served, reviewed the policy concerning continuity and change, which was approved at the July 2, 1986 annual meeting of the Board. Dr. Pruis then nominated the following slate of officers for the 1988-89 year:

Robert Fair, Chairman  
Joseph O'Daniel, Vice Chairman  
William Brooks, Jr., Vice Chairman  
Carole Rust, Secretary

On a motion by Dr. Pruis, seconded by Mr. O'Daniel, the nominations for officers for the 1988-89 year were approved.

Mr. Fair reappointed Byron Wright as Treasurer and Sherrienne Standley as Assistant Secretary.

There being no further business, the annual meeting of the University of Southern Indiana Board of Trustees was adjourned at 11:40 a.m.

AGENDA

UNIVERSITY OF SOUTHERN INDIANA  
BOARD OF TRUSTEES

July 7, 1988

SECTION I - GENERAL AND ACADEMIC MATTERS

- A. Annual Meeting of the Board, 1988-89
- B. Approval of Minutes of May 13, 1988, Meeting
- C. Establishment of Next Meeting Date, Time, Location
- D. President's Report
- E. Report of Joint Meeting of Finance Committee and Long-Range Planning Committee
- F. Approval of Resolution to Accept Former New Harmony-Harmony Township School
- G. Discussion of University AIDS Policy
- H. Approval of Changes in Continued Enrollment Requirements

SECTION II - FINANCIAL MATTERS

- A. Approval of Legislative Capital Request, 1989-91
- B. Review of Legislative Operating Appropriation Request, 1989-91
- C. Report of Classroom Building Committee
- D. Approval of Budget Appropriations, Adjustments, and Transfers
- E. Approval of Employee Benefits: Fee Waiver Policies
- F. Approval of Emergency Management System
- G. Approval of Request for Funding to Improve Water Service

SECTION III - PERSONNEL MATTERS

- A. Approval of Personnel Action

SECTION II - FINANCIAL MATTERS

A. APPROVAL OF LEGISLATIVE CAPITAL REQUEST, 1989-91

The 1989-91 biennial legislative capital request, to be submitted to the Indiana Commission for Higher Education and the State Budget Agency on August 1, 1988, is presented in Exhibit II-A.

Approval of the legislative capital request, Exhibit II-A, is recommended.

B. REVIEW OF LEGISLATIVE OPERATING APPROPRIATION REQUEST, 1989-91

The 1989-91 biennial legislative operating appropriation request for operating expenditures and fee replacement is to be submitted to the Indiana Commission for Higher Education on September 1, 1988. A preliminary report of the request will be given as part of the Finance Committee report and final approval sought at the September meeting of the Board of Trustees.

C. REPORT OF CLASSROOM BUILDING COMMITTEE

The Board of Trustees Classroom Building Committee attended the bid opening on May 19, 1988, and met immediately after to accept the following base bids and alternates.

	Base Bid	Alternate No. 2	Alternate No.3	Alternate No. 4	Total
<u>General Construction</u>					
Peyronnin Construction Co., Inc. Evansville, Indiana	\$3,688,000	\$264,300	\$ 2,100	N.A.	\$3,954,400
<u>Mechanical Construction</u>					
Peyronnin Construction Co., Inc. Evansville, Indiana	1,283,000	60,500	N.A.	N.A.	1,343,500
<u>Electrical Construction</u>					
Mel-Kay Electric Co, Inc. Evansville, Indiana	659,250	3,600	N.A.	134,000	796,850
TOTALS	\$5,630,250	\$328,400	\$ 2,100	\$134,000	\$6,094,750

## D. APPROVAL OF BUDGET APPROPRIATIONS, ADJUSTMENTS, AND TRANSFERS

Approval of the following Budget Appropriations, Adjustments, and Transfers is recommended.

Appropriation of Funds

From: Unappropriated General Funds

To: 1-15000	Physical Plant Capital Outlay	\$40,000
-------------	----------------------------------	----------

From: Unappropriated Athletic Funds

To: 3-30600	Athletics Supplies and Expenses Capital Outlay	\$ 1,319 \$10,500
-------------	------------------------------------------------------	----------------------

From: Unappropriated Restricted Funds

To: 4-45914	Images of Indiana Supplies and Expenses	\$ 768
-------------	--------------------------------------------	--------

To: 4-45921	Vocational Tech Equipment Capital Outlay	\$ 1,259
-------------	---------------------------------------------	----------

To: 4-45933	Small Business Administration Supplies and Expenses	\$ 3,200
-------------	--------------------------------------------------------	----------

To: 4-45936	Reopening The Closed American Mind Personal Services Supplies and Expenses	\$ 125 \$ 7,188
-------------	----------------------------------------------------------------------------------	--------------------

To: 4-45937	Religion & Higher Education Personal Services Supplies and Expenses	\$ 4,383 \$75,951
-------------	---------------------------------------------------------------------------	----------------------

To: 4-45938	Faculty Research: Professor Pitzer Personal Services Supplies and Expenses	\$ 450 \$ 620
-------------	----------------------------------------------------------------------------------	------------------

To: 4-45939	Faculty Research: Professor McNaughton Supplies and Expenses	\$ 695
-------------	-----------------------------------------------------------------	--------

To: 4-45940	Faculty Research: Professor Shaw Personal Services Supplies and Expenses	\$ 3,900 \$ 1,100
-------------	--------------------------------------------------------------------------------	----------------------

To: 4-45941	Faculty Research: Professor Choe Personal Services Supplies and Expenses	\$ 960 \$ 775
-------------	--------------------------------------------------------------------------------	------------------

To: 4-45942	Desk Top Publishing	
	Personal Services	\$ 1,170
	Supplies and Expenses	\$ 5,800
	Capital Outlay	\$ 2,000
To: 4-45943	Research: Professor Marr	
	Supplies and Expenses	\$ 603

Transfer and Appropriation of Funds

From: 6-64100	Academic Building Facilities	
To: 6-60100	Special Projects Fund	
	Capital Outlay	\$88,000

Purpose: To transfer funds required to replace the roofs on the Science Center and the Power Plant Buildings.

E. APPROVAL OF EMPLOYEE BENEFITS: FEE WAIVER POLICIES

During a past meeting of the Board of Trustees, a suggestion was made to review all fee waiver policies which benefit employees and attempt to give equity to the programs. After receiving recommendations from the Faculty Benefits Committee and others, the following proposals have been developed.

Approval of the following fee waiver policies, effective July 18, 1988, is recommended.

Dependent Children of Employees - Fee Waiver Policy

A waiver of one-half student fees for a maximum of 124 attempted semester credit hours will be granted to students who are dependent children of full-time employees and are pursuing a baccalaureate or associate degree.

Spouses of Employees - Fee Waiver Policy

A waiver of one-half student fees for a maximum of 124 attempted semester credit hours will be granted to students who are spouses of full-time employees and are pursuing a baccalaureate or associate degree.

Employees - Fee Waiver Policy

A waiver of full fees will be granted for a maximum of 124 attempted semester credit hours for full-time employees who are pursuing a baccalaureate or associate degree. This waiver shall apply to not more than six (6) semester credit hours per academic year and three (3) semester credit hours during the summer sessions.



F. APPROVAL OF EMERGENCY MANAGEMENT SYSTEM

This request is for authorization for President Rice to seek approval of the Indiana Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana to spend \$432,000 to install a microcomputer-based energy management system and to convert the present fire alarm system to a microcomputer-based monitoring system.

This system will replace the original control center and monitor heating, ventilating, and air conditioning, as well as control exterior lighting. The system will be programmed to perform various functions such as energy load shedding, chiller and boiler optimization run scheduling, and energy data charting.

The Classroom Building was designed to be controlled by a micro-computer system and the selection of the control system for the classroom building must be compatible with the campus system. The original campus control center has become obsolete and repair parts are difficult to obtain, leaving much of the campus not controlled by the present system. This results in energy loss and extra manpower needed to monitor buildings physically.

The system will be funded by energy cost savings over ten years, from general repair and rehabilitation funds and from academic facilities funds.

Approval of this request for an emergency management system is recommended.

G. APPROVAL OF REQUEST FOR FUNDING TO IMPROVE WATER SERVICE

This request is for authorization for President Rice to seek approval of the Indiana Commission for Higher Education, the State Budget Agency, the State Budget Committee, and the Governor of the State of Indiana to spend \$126,000 from Academic Building Facilities fund reserves to install a secondary water feed and upgrade the metering system.

The existing water service is inadequate to provide the necessary gallons per minute for fire safety as determined by the University's insurance carrier. The existing service does not meet the code requirements for the fire sprinkler system to be installed in the classroom building under construction. The present water meter needs to be replaced to eliminate the need to by-pass the meter manually to effect greater water pressure in case of a fire. The insurance carrier presently has rated the campus more favorably than the water system merits in anticipation of a solution to the problem.

Approval of this request for funding to improve water service is recommended.

SECTION III - PERSONNEL MATTERS

A. APPROVAL OF PERSONNEL ACTION

Approval of the following personnel action is recommended.

Appointment to Emeritus Status

Dr. Harlan C. Van Over will retire at the end of the first summer session. It is recommended that he be retired officially effective with the date shown below and that the appropriate emeritus title, as indicated, be conferred:

Harlan C. Van Over; Professor Emeritus of Business; 13 years at USI; effective July 15, 1988.

Final Draft

## CAMPUS POLICY ON AIDS

### THE UNIVERSITY OF SOUTHERN INDIANA

The Acquired Immunodeficiency Syndrome (AIDS) is a fatal disease; at the present time no cure exists for AIDS. The University of Southern Indiana recognizing the potential need to address the issue of the status of a USI student or employee diagnosed with AIDS, AIDS-related infections, or HIV positive antibody test, has developed the following policy and procedures:

#### Policy

1. The University of Southern Indiana will not restrict the access to campus facilities for persons with AIDS, HIV-related infections, or positive HIV antibody tests unless a medically-based judgment in an individual case establishes that exclusion or restriction is necessary to the welfare of the infected individual or the welfare of other members of the university community.
2. Students and employees with AIDS, HIV-related infections, or positive HIV antibody tests will be given assistance consistent with other illnesses in obtaining appropriate medical care, education and accommodations.
3. The University will expect that persons who know, or have reasonable basis for believing, that they are infected by Human Immunodeficiency Virus to have a moral and legal responsibility through personal hygiene and behavior to demonstrate concern for fellow students and employees who need assurance of their health and well-being in learning, working, and living environments.
4. The University will fund and conduct an on-going educational program designed to provide students and employees basic information about AIDS.
5. The University will widely publicize and carefully observe safety guidelines established by the U.S. Public Health Service for the handling of blood and other body fluids and secretions, in all health care facilities maintained on the campus and in other institutional contexts in which such fluids and secretions may be encountered (e.g., teaching and experimental laboratories).

#### Procedures

1. The University of Southern Indiana shall establish a coordinating committee to plan a comprehensive educational program and to develop administrative procedures that address campus issues related to the AIDS virus. The committee shall be broadly representative of the campus community in order to be able to address the medical, personal, administrative, and legal issues associated with the disease.
2. The campus coordinating committee shall develop and implement a comprehensive AIDS education program for students and employees. The implementation of the program will be based on current medical evidence. The booklet AIDS on the College Campus: American College Health Association Special Report is a primary reference on information regarding AIDS on college and university campuses. Copies are available in the USI Health Services Office.

3. The Case Manager approach will be utilized when a case of AIDS is detected on campus. The Director of the Health Services shall be the Case Manager. That officer (with the written permission of the person with AIDS, HIV-related infections, or with a positive HIV antibody test) may consult a few key campus officials in order to provide for the needs of that person while he/she is attending classes or is employed at the University of Southern Indiana. A key part of the Case Manager's role will be the consistent handling of questions that arise concerning the risks caused or experienced by a person with AIDS, HIV-related infections, or a positive HIV antibody test. The confidentiality of medical information shall be respected. The Director of the Health Services shall not disclose any such information without the written consent of the infected person.
4. The official University spokesperson on AIDS shall be the Vice President for University Relations.
5. All faculty and administrators responsible for activities where exposure to the AIDS virus may occur due to the handling of blood and body fluids will develop, implement and enforce written procedures to safeguard against infection. These procedures shall be in accordance with the safety guidelines proposed by the Public Health Services for the handling of blood and body fluids of persons with AIDS, HIV-related, or HIV positive antibody tests. (Copies of the PHS guidelines will be available in Health Services.)
6. The University AIDS coordinating committee shall review appropriate departmental protocol (Health Services, Health Professions, Custodial Services, and so forth) to ensure that procedures are consistent with the Public Health Services Guidelines.
7. Programs should not be implemented to require screening of students or employees for AIDS, HIV-related infections, or a positive HIV antibody test. Consideration of the existence of AIDS virus will not be part of the admission decision for prospective students. However, students in health-related academic programs will be required to adhere to policies of clinical affiliates.
8. Employees and students concerned about the presence of a person with the AIDS virus should be directed to the Director of Health Services to help allay fears. The Health Services Director may make referrals to appropriate community agencies for those persons with continuing fears or concerns about the disease. It should be understood that refusal to work with a person with the AIDS virus does not excuse an employee from fulfilling assigned responsibilities.
9. The USI AIDS coordinating committee will establish communication links with county and state health agencies (AIDS Resource Group, Public Health Department, area hospitals, and so forth) to obtain current medical and referral information.
10. A review of the comprehensive educational program and the USI Campus Policy on AIDS will be done by April 30, 1989 by the campus AIDS Coordinating Committee. A written summary of activities during the 1988-89 academic year will be submitted to the Administrative Council by May 31, 1989.

UNIVERSITY OF SOUTHERN INDIANA

CAPITAL IMPROVEMENT

BUDGET REQUEST

1989-91

Submitted to the  
Commission for Higher Education  
and the  
State Budget Agency  
State of Indiana

August 1, 1988

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE A

SUMMARY OF CAPITAL BUDGET REQUEST FOR 1989-91

Capital Budget Item	Number	Institutional Priority Ranking	Total Budget Request	Funding Source	
				State Cost	Non-State Cost
I. General R & R Seven (7) Projects			\$390,000	\$390,000	
II. Major R & R Tele-communications Systems Upgrade			\$800,000		\$800,000
III. New Construction	G-0-89-2-03	2			
Student Cultural Life Center	G-0-89-1-01	3	\$1,500,000		\$1,500,000
Parking Lot "E" Construction	G-0-89-1-02	1	\$250,000	\$250,000	
IV. Acquisitions None					
V. Major Equipment Information Technology Enrichment Cluster			\$260,000	\$260,000	
Gas Chromatograph/Mass Spectrophotometer and Data Station			\$110,000	\$110,000	
VI. Other None					
VII. GRAND TOTAL			\$3,310,000	\$1,010,000	\$2,300,000

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE B

CAPITAL IMPROVEMENT PROJECT REPORT - 1989-91

Project Title	Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gifts/Grants	Lease/Purchase	Other Funds
PART I: PROJECTS COMPLETED DURING 1987-89 BIENNIUM								
I. General R & R Three (3) Repair and Rehabilitation Projects			\$131,000	\$131,000				
Secondary Electrical Feedline			\$109,000					\$109,000
PART II: PROJECTS IN PROGRESS AT BEGINNING OF 1989-91 BIENNIUM								
I. New Construction Classroom Building and Renovation of Existing Space to Four Science Laboratories	G-0-87-1-01-P	68,600	\$7,800,000		\$7,800,000			
PART III: PREVIOUSLY AUTHORIZED PROJECTS YET TO BE SUBMITTED FOR APPROVAL								
I. General R & R Repair and Rehabilitation Projects					\$76,811			
II. Major R & R University Center Renovation	G-0-87-2-02	2,500	\$150,000					\$150,000

UNIVERSITY OF SOUTHERN INDIANA  
SCHEDULE C  
TEN YEAR CAPITAL IMPROVEMENT PLAN (BUILDINGS)

	Near Term 1989-91			Medium Term 1991-95			Long Term 1995-1999		
	Projected State Amount	Funding Other Source	Space Change A.S.F.	Projected State Amount	Funding Other Source	Space Change A.S.F.	Projected State Amount	Funding Other Source	Space Change A.S.F.
I. Major R & R									
1. Tele-Communications Systems Upgrade		\$800,000	N.A.						
2. Computer Center Relocation				\$250,000		6,000			
II. New Construction									
1. Student Cultural Life Center		\$1,500,000	8,000						
2. Parking Lot "E" Construction	\$250,000		N.A.						
3. Health Professions Building				\$12,150,000	\$350,000	63,500			
4. Chiller & Boiler Plant Addition				\$1,000,000		N.A.			
5. Entrance Road				\$2,000,000		N.A.			
6. University Center Addition					\$3,000,000	18,000			
7. Performing Arts Building							\$3,800,000		28,850
8. Parking Lot "D" Expansion							\$1,800,000		N.A.
III. Terminate									
1. University Theatre (Off Campus)									(5,200)
TOTAL	\$250,000	\$2,300,000	8,000	\$15,400,000	\$3,350,000	87,500	\$3,800,000	\$1,800,000	23,650



UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE D

TEN-YEAR CAPITAL IMPROVEMENT PLAN (LAND)

Budget Agency Number	Project Size (GSF)	Total Project Cost	State Appropriation	Bonding Authority	Gifts/Grants	Lease/Purchase	Other Funds
----------------------	--------------------	--------------------	---------------------	-------------------	--------------	----------------	-------------

I. Acquisition

None

II. Lease

None

III. Terminate

None

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE E

DISPOSITION OF 1987-89 PLANNED PROJECTS APPEARING IN THE 1987-89 TEN YEAR CAPITAL PLAN

1987-89 PROJECTS	Project State Amount	Other Funding	Space Change	Disposition
I. Major R & R University Center Renovation G-0-87-2-02		150,000	0	Not yet started
II. Buildings Classroom Building and Renovation of Existing Space to Four Science Laboratories G-0-87-1-01-P	\$7,800,000		68,600 GSF	Under Construction June, 1988

UNIVERSITY OF SOUTHERN INDIANA

SCHEDULE F

EXPECTED UTILIZATION OF 1989-91  
GENERAL REPAIR AND REHABILITATION FUNDING

	Expected Biennial Expenditure	Explanation of Multi-Biennium Projects
	-----	-----
A. Interior Renovation	\$160,000	N.A.
B. Exterior Renovation	\$100,000	N.A.
C. Infrastructure Improvements	\$120,000	N.A.
D. Terminations	\$10,000	N.A.
	-----	-----
TOTAL REQUESTED	<u>\$390,000</u>	<u>N.A.</u>